

Bristol and South Gloucestershire Swimming Club Photography Policy

The Club shall comply with Swim England Photography Guidance as outlined in [Wavepower](#).

This guidance applies to all images and videos, which are not suspected of falling under the guidance on indecent/child abuse images of children, taken on any type of camera or recording device. It applies to all training sessions, activities and events run by or attended by Bristol and South Gloucestershire Swimming Club.

In addition to complying with the Swim England Photography Guidance, all BPOSC coaches, committee members, officials and volunteers will:

- Be aware of which swimmers have opted out of photography and videoing (indicated by a # sign on TU after their name). Not take photos or videos of swimmers who have opted out of photography and videoing.
- Parental consent may be changed at any time, by contacting the Membership Coordinator, with a week's notice.
- Coaches and volunteers are advised to use BSGSC tablets to take photos and videos. Where this is not possible, other devices may be used.
- Any photos/videos taken on personal devices must be put onto the shared drive for their official purpose (e.g. a social media post) and deleted immediately after use from the device.
- Action shots should be a celebration of sporting activity and not a sexualised image in sporting context.
- Action shots should not be taken or retained where the photograph reveals a torn or displaced swimming costume.
- Photographs must not be taken behind the starting blocks and should not show children climbing in or out of the pool.
- Poolside photographs of children above the waist are permitted if they are wearing a t-shirt, and full-length shots are permitted if they are fully clothed.
- Filming of swimmers during training sessions is only permitted if there is a legitimate purpose for the filming (for example to video stroke technique).
- Photos and videos must not be taken in changing rooms.
- In social media and other posts, swimmers may only be identified with their first name.
- Remember that you are always representing the club and as such you need to promote a positive view of club.

I hereby agree to abide by the Bristol and South Gloucestershire Swimming Club Photography Policy, in addition to the Swim Wavepower Photography Guidance.

NAME:

Position:

SIGNED:

Date.....

Data Protection: This data will be held electronically, on a spreadsheet accessible to the welfare officer. Some of this information will be shared with relevant coaches and other club officials where necessary. For data protection information, please see the GDPR section of our website by clicking [here](#).